

1. Descrição do cargo/posição/bolsa

1. Job description

Job: Professor Coordenador

Job/Fellowship Reference: Edital n.º 753/2014, publicado em Diário da República n.º 157, 2.ª Série, de 18th de August de 2014

Main research field: Not available

Sub research field:

Job summary:

Competition for the recruiting a “Professor Coordenador”, in the form of an employment contract in public functions for indefinite time for disciplinary area of Public Administration and Finance in the department of management for the Higher School of Management of the Polytechnic Institute of Cávado and Ave

Job description:

1. Under the terms set in the Career Statutes for Teaching Staff in Higher Polytechnic Education (ECPDESP), approved by the Decree-Law 185/81 of 1st July, as amended by the Decree-Law No. 69/88 of 3rd March, republished in annex to the Decree-Law No. 207/2009 of 31st August, and amended by the Law No. 7 / 2010 of 13th May, as well as the Tender Rules for the Recruitment of Career Teaching Staff of the Polytechnic Institute of Cávado and Ave published in Diário da República, 2nd Series, No. 73, 13th April, 2011, through the Dispatch No. 6366/2011, it is hereby made public, that by dispatch of the President of the Polytechnic Institute of Cávado and Ave, on 24th July, that for a period of time of thirty working days from the publication of the present announcement in the Diário da República, applications are now awaited for the purpose of recruiting a “Coordinating Teacher”, in the form of an employment contract in public functions for indefinite time for the disciplinary area of Public Administration and Finance in the department of management for the School of Management of the IPCA – one place.

2. The tender is valid for this position only, expiring when the position is taken.

3. Admission requirements:

3.1. To have a PhD degree or the title of specialist in Public Administration or Political Science with thesis in the area of Public Administration and Finance.

3.2. The candidates have to fulfil the conditions according to the 19th Article of the ECPDESP, republished by the Decree-Law 207/2009 of 31st August, and amended by the Decree-Law No. 7/2010 of 13th May,

and in the articles 8 and 14, of the Decree-Law No. 207/2009 of 31 August, and amended by the 3rd Article of the Law No. 7/2010 of 13 May;

3.3. To be proficient in the Portuguese written and spoken language, the candidate may be subject to specific evidence in case of not being natural from countries with Portuguese as an official language.

3.4. Candidates with foreign degrees have to prove the certification, equivalence or the recognition of the PhD degree, according to the existing law.

4. Functions and functional content of the category: 2nd articles – A and 3rd article number 5 of the ECPDESP.

5. Remuneratory position (35th article, number 1 of the ECPDESP): “The system of payment applied to the career teachers and to the teaching staff hired beyond the career is in a proper diploma.”

6. Application formalization:

6.1. The application must be submitted on paper;

6.2. The application must be submitted in person, against the delivery of receipt, or by mail, by registered mail with acknowledgment of receipt until the deadline for the presentation of applications referred to in number 1 of this announcement, to the following mail address of IPCA: Central Services at the Polytechnic Institute of Cávado and Ave, Campus do IPCA, 4750 – 810 Vila Frescaíña S. Martinho - Barcelos.

6.3. The application is submitted through an application of admission to this tender, addressed to the President of IPCA, and must contain, among others, the following elements:

6.3.1. Identification of the candidate by name, date of birth, nationality, identification number, tax number, postal and electronic addresses and phone numbers;

6.3.2. Identification of the tender he is applying, with the reference number of the public notice and to the Diário da República where it was published;

6.3.3. Indication of the category and institution where the teaching service is provided, if applicable, and position currently held;

6.3.4. Indication of academic degrees and titles held by the applicant;

6.3.5. Signed statement in which the applicant declares that the elements or facts contained in the application are true;

6.3.6. Declaration that the “Regulation of the Performance Assessment for the teaching staff of IPCA, published in the Diário da República, dispatch number 11965/2010 of the 23rd July, which is available in <http://www.ipca.pt>, is known and understood.

6.3.7. List of documents accompanying the application.

6.4. The application is accompanied by the following documentation:

i. Two paper copies of the detailed CV, dated and signed, and a digital copy of the CV;

- ii. Two examples of works and documents, one in paper and one in digital format, for assessment.
- a) If the digital format is not available, it may be replaced by a number of paper copies corresponding to the number of members of the jury.
- iii. Certificate to prove the ownership and date of the degree and qualifications required for the contest;
- iv. Photocopy of the identity card or citizen ID card;
- v. Certificate of the criminal record;
- vi. Medical certificate, demonstrating physical robustness and personal profile to carry out public functions;
- vii. Updated record of mandatory vaccinations.

6.4.1. The documents referred to by the points v) vi) and vii) of the preceding paragraph may be replaced by a statement given in the application where, under oath, in separate subparagraphs, the applicant must define its precise situation regarding the content of those subparagraphs.

6.4.2. The required documents have to be original or authenticated.

6.5. Failure to comply with the deadline of submission set, and the lack of submission or late submission of documents referred to in points i) to iv) of paragraph 6.4 of this public notice, of mandatory delivery, determine the exclusion of the application.

6.6. The process can be consulted at Central Services of IPCA, Campus do IPCA, 4750 - 810 Vila Frescaíinha S. Martinho - Barcelos, during office working time.

7. The jury is composed as follows:

7.1. President: Maria José Fernandes, Coordinator Professor of Management School of Polytechnic Institute of Cávado e Ave, in the use of delegation made by the President of the Polytechnic Institute of Cávado and Ave by Order (PR) N.º 105/2014, from July 14th

7.2. Members:

7.2.1. Maria Isabel Namorado Clímaco, Coordinator Professor of Institute of Accounting and Administration of Polytechnic Institute of Coimbra;

7.2.2. Miguel Anxo Bastos Boubeta, Titular Professor in Faculty of Political and Social Sciences of University of Santiago de Compostela;

7.2.3. Sílvia Maria Vale Mendes Camões, Associate Professor of Economics and Management School of University of Minho;

7.2.4. Virginia Maria Granate Costa e Sousa, Coordinator Professor of Institute of Accounting and Administration of the University of Aveiro;

8. Admission and exclusion of candidates: The admission and exclusion of applications and the notification to the excluded candidates, is according to the terms and the purposes of the 100th Article of the Code of Administrative Procedure, and are conducted in accordance with the provisions of the 29th Article of the Tender Rules for the recruitment of Career Teaching Staff of IPCA.

9. Method and selection criteria:

9.1. The method of selection is the curricular evaluation, aiming to assess the scientific performance, pedagogical capacity and the performance in other educational activities relevant to the mission of IPCA.

9.2. In the curricular evaluation are to be considered by the following criteria and weights: Scientific performance of the candidate: 40%; Pedagogical skills: 30%; Other activities relevant to the mission of the Institute: 30%.

7th, august, 2014 -The President of the Polytechnic Institute of Cávado and Ave, Professor João Baptista da Costa Carvalho

Vacant posts: 1

Type of contract: Permenent

Job country: Portugal

Job city: Barcelos

Job company/institute: Instituto Politécnico do Cávado e do Ave

Application deadline: 29th, september 2014

(The Application's deadline must be confirmed on the Job Description)

2. Dados de contactos da organização/ Organization contact data

Organization/institute: Instituto Politécnico do Cávado e do Ave

Address:

Campus do IPCA

Vila Frescaíinha S. Martinho - 4750 - 810

Barcelos

Portugal

Email: geral@ipca.pt

Website: <http://www.ipca.pt/>

3. Habilitações académicas

3. Required education Level

Degree: PhD degree or the title of specialist

Degree field: Public Administration or Political Science with thesis in the area of Public Administration and Finance

4. Línguas exigidas/Required languages

5. Experiência exigida em investiga5. Required research experience