

ANNOUNCEMENT FOR THE AWARD OF 15 (FIFTEEN) RESEARCH INITIATION GRANTS IN THE CONTEXT OF R&D PROJECTS AND INSTITUTIONS

Reference: IPCA-ESG-CICF-15BII-2024-A&FSummerSchool

Number of vacancies: 15 vacancies

R&D Unit: Centre for Research in Accounting and Taxation (CICF)

A call for applications is open for the award of fifteen Research Initiation Grants (BII), within the scope of the R&D unit Research Centre on Accounting and Taxation (CICF), funded by national funds through FCT/MCTES (PIDDAC) with the reference UIDP/04043/2020, under the following conditions:

Scientific Area: Accounting, Taxation, Management or related areas

Admission Requirements:

- The candidates must be enrolled in a professional higher technical course, in a bachelor's degree, master's or integrated master's degree, in a higher education institution, in the areas of Accounting, Taxation, Management or related areas.
- Full-time and exclusive availability.
- Interest in scientific research.

Work plan:

The work plan is part of the "Accounting and Finance Summer School 2024" and aims to promote the scientific initiation of students taking part in the programme. The work plan of the "Accounting and Finance Summer School 2024" will be organized into two components: training and research. The training component will be based on thematic *workshops* and short-term seminars, lectured by integrated and collaborating researchers of CICF and guest speakers who collaborate with the R&D unit.

Regarding the research component (called *Hands-On*), young researchers will be integrated into R&D projects and activities to be developed at the CICF and must carry out a short-term R&D project oriented to the project's objectives. The course will culminate with the individual oral presentation of the research work developed and the results achieved by the students.

Applicable legislation and regulations: Research Fellow Statute – Law nº40/2004, of August 18, in its current wording.

- Regulation of Research Grants of the Polytechnic Institute of Cávado and Ave, approved by Order no. 12952/2023 (Diário da República no. 242/2023, Series II of 2023-12-18).

Workplace: The work will be developed at the premises of the Research Centre on Accounting and Taxation of the School of Management of the Polytechnic Institute of Cávado and Ave, under the scientific guidance of the integrated members of the CICF. Other researchers may be invited to join the mentoring teams in order to increase collaboration with other national and international institutions.

Duration of the fellowships: The fellowships will last for 3 months, scheduled to start in July 2024. The scholarship contract may eventually be renewed up to a maximum of 3 months, provided that the applicant meets the requirements predicted, up to the maximum time limit in which funding for the project is assured and it is in execution, the end date of the same being 31.12.2024, if it is not denounced, in writing, with 60 days' notice by either party.

Monthly maintenance allowance amount: The amount of the scholarship corresponds to €601,12, according to the table of values of the scholarships awarded directly by FCT, I.P. (https://www.fct.pt/wp-content/uploads/2024/02/Tabela-de-Valores-SMM_atualizacao-2024.pdf). This amount will be paid monthly by bank transfer.

Other benefits: Personal Accident Insurance.

Applications evaluation:

Applications will be evaluated taking into account the selection criteria set out below.

Selection methods:

The selection method to be used is the Final average or Current average of the course rounded to hundredths weighted by one of the following factors:

- a) Students holding a bachelor's or master's/integrated master's degree (Weighting factor: 10)
- b) Students with bachelor or master's degree/Integrated Master's degree who are only carrying out the end-of-course project (Weighting factor: 8)

- c) Students with approval in all the curricular units of the 1st and 2nd years of the degree course and students with approval in all the curricular units of the 1st year of the master course (Weighting factor: 6)
- d) Students who have successfully completed all the course units of the 1st year of the degree course (Weighting factor: 4)
- e) Other situations (Weighting factor: 2)

The final ranking of the candidate(s) is given by: $\text{Final_classification_calculation} = \text{FA} \times \text{WF}$.
Where FA = Final average or current course average rounded to hundredths; WF = Weighting Factor.

In case of a tie, students will be ranked by the average of the 3 curricular units with the highest grade, rounded to hundredths.

In case of withdrawal of the selected grantees, the sixteenth candidate will automatically be selected from the ordered list of seriation of accepted candidates and, so on, until the submitted candidates are exhausted.

Selection Jury: The Jury is composed of:

President:

- Professor Agostinha Patrícia da Silva Gomes

Effective vowels:

- Professor Sónia Maria da Silva Monteiro;
- Professor Patrícia Rodrigues Quesado.

Alternate Members:

- Professor Ana Cristina Arromba Dinis;
- Professor Kátia Lemos.

Participation of interested parties: The candidates will be notified of the draft of the Final Ranking List, by e-mail with delivery receipt of the notification, to comment on the purpose of holding the hearing of the interested parties, pursuant to article 121 et seq. of the Code of Administrative Procedure, to email geral_cicf@ipca.pt. In the absence of a pronouncement by the candidates, the draft of the final ranking list automatically becomes definitive.

Decision Once the prior hearing period has elapsed, or the issues raised within this scope have been considered, the jury draws up the final ranking list of the admitted candidates, submitting it, together with the remaining parts of the procedure, for approval by the IPCA President.

Form of advertising/notification of results: The results of the final evaluation will be publicized, through a list ordered by final grade obtained, and candidates will be notified by e-mail, with delivery receipt of the notification, under the terms of article 16, paragraph 1, of the Regulation of Research Grants of the Polytechnic Institute of Cávado and Ave.

Application deadline and form of submission of applications: The call is open for a period of 10 working days after publication on the <https://euraxess.ec.europa.eu> website.

Applications must be sent exclusively by e-mail to the address: geral_cicf@ipca.pt, duly referenced in the subject line.

Applications must be formalized, mandatorily through a presentation, accompanied by the following documents:

- Curriculum Vitae, with an e-mail address intended to receive notifications within the scope of the scholarship award process and, when applicable, the referring indication of the ORCID portal;
- Certificate of Qualifications of all academic degrees obtained, with the final average and with the classifications in all curricular units taken;
- Presentation of the record of recognition of foreign academic degrees and conversion of the respective final grades to the Portuguese classification scale, if applicable;
- Proof of enrolment and registration in a professional higher technical course, bachelor's degree, master's degree or integrated master's degree at a higher education institution;
- Document proving the academic record of the curricular units completed to date, with calculation of the current average rounded to the nearest hundredth;
- Valid civil identification number or passport (in the case of a foreign citizen);
- Declaration that you are not at the same time a beneficiary of any other grant or, if so, that refers to the existence of an agreement between the funding entities;
- Other documents considered relevant to the application.

The Curriculum Vitae and Certificate of Qualifications documents are mandatory documents, the non-delivery of which determines the exclusion. Proof of enrolment in a professional higher

technical course, bachelor's degree, master's degree or integrated master's degree must be presented until the scholarship is contracted, however, the candidate must present a declaration of honour in which he/she meets the requirements to enrol and that commits, if selected, to proceed with the registration.

If the candidate is not a Portuguese citizen, he/she must provide documentary evidence, at the time of signing the scholarship award contract, that he/she is authorized to remain lawfully in Portuguese territory and that he/she is entitled to enter into the contract that results from the attribution of the scholarship.

If the required qualification has been conferred by a foreign higher education institution, it must comply with the provisions of Decree-Law No. 66/2018, of 16 August, and any formalities established therein must be fulfilled until the date of the signature of the grant contract.

Complaint: Complaints from the final ordering list, duly ratified, may be made to the IPCA president, to be submitted within 15 working days from the notification to the email geral_cicf@ipca.pt, which does not have a suspensive effect.

The President of the Polytechnic Institute of Cávado and Ave

Professor Maria José Fernandes

ANNEX I

Model of the Final Report of Appreciation of the Scholarship Program to be prepared by the Scholarship Holder

Identification of the grantee:

Identification of the research scholarship, project and host entity:

Scientific advisor of the research scholarship:

1. Object and objectives of the scholarship

[According to the type of scholarship, advertisement and activity plan]

2. Work developed

[Chronological presentation of the activities carried out, including a list of publications and works prepared within the scope of the scholarship contract with the respective URL addresses, as well as a copy of the respective final work, in the case of a scholarship awarded to obtain a degree or academic diploma].

3. Results

[Brief description of the results achieved and possible deviations]

4. Presentation of the results achieved

5. Self-Assessment and Evaluation of the Scholarship Program

[Critical analysis of the work developed, knowledge acquired and general evaluation – positive or negative – of the performance and the scholarship program]

Note: Attachments to be submitted in electronic format: Publications and Papers prepared within the scope of the Scholarship Agreement and copy of the Final Work presented, in the case of a Scholarship awarded to obtain a degree or academic diploma. In case of scholarship for participation in scientific meetings, attach proof of attendance at the meeting.

Barcelos, ___ de _____ de 20__

The Research Fellow, _____ (full name)

ANNEX II

Model of Final Report for the Evaluation of the Activity of the Scientific Research Fellow to be prepared by the Scientific Advisor

Scientific advisor of the scholarship:

Identification of the research scholarship, project and host entity:

Scholarship holder:

1. Critical analysis of the activities and work developed by the scholarship holder

[Brief description of the activities developed by the grantee, according to the announcement and the plan of activities and critical appraisal of the objectives and results achieved by the grantee.]

2. Final evaluation of the work developed by the scholarship holder

[Substantiated overall assessment of the work developed by the grantee, with a positive or negative final balance, addressing their performance, effort and dedication]

Barcelos, ____ de _____ de 20__

The Scientific Advisor of the Fellowship, _____ (full
name)

ANNEX III

Research Scholarship Agreement

BETWEEN:

FIRST: POLYTECHNIC INSTITUTE OF CÁVADO AND AVE, legal person number 503494933, headquartered at Avenida Professor Doutor João Carvalho, IPCA Campus, 4750-810 Barcelos, represented in this act by its President, Maria José da Silva Fernandes, hereinafter referred to as **the First Party**

and

SECOND: ____, of nationality ____, born on __-__-__, holder do____ (Citizen Card/Identity Card/Passport/Other) No. _____, valid until __-__-__, taxpayer No. _____, resident in _____, hereinafter referred to as **Second Grantor**,

This research fellowship **contract is hereby entered into in good faith and reciprocally accepted** under the Research Grant Holder Statute, approved by Law No. 40/2004, of 18 August, as amended, and the IPCA Research Fellowship Regulations, which are governed by the following clauses:

CLAUSE 1

The First Party undertakes to grant the **Second Party** a grant of _____ (indicate and characterize the type of grant and its reference) within the scope of the project "_____" (indicate the reference and title of the project in which it is inserted, if applicable) funded by _____, for a period of _____ (indicate months or days, as the case may be), _____ (possibly renewable OR non-renewable), beginning with __-__-_____.

CLAUSE 2

- 1. The Second Party** undertakes to carry out the work contained in the plan of activities attached to this scholarship agreement, the content of which declares to have been fully aware of and accept without reservation from the date of commencement of this contract.
- The performance of duties by **the Second Party** as a grant holder is carried out on an exclusive dedication basis under the terms provided for in article 5 of the Research Grant Holder Statute.
- The **Second Party** carries out the work at the _____, located at ____, which functions as the host entity, with _____ (name and institution) as Scientific Advisor.

CLAUSE 3

The **CLIENT** is granted the rights provided for by law, according to its situation, namely in articles 9 to 11 of the Research Grant Holder Statute, in the applicable regulation(s) and in this contract.

CLAUSE 4

The **CLIENT** undertakes to comply with the duties, applicable to its situation, provided for by law, namely in article 12 of the Statute of the Grant and Research Holder, in the applicable regulation(s) and in this contract.

CLAUSE 5

1. The amount of the monthly maintenance allowance shall be €____,____ (____), to be paid monthly by bank transfer.
2. The **Second Party** shall also be entitled to personal accident insurance for the duration of the grant, the conditions of which he/she declares to have been aware of and to accept without reservation.
3. The **Second Party** will also benefit from the voluntary social insurance corresponding to the first bracket, if it chooses to grant it and provided that it complies with the conditions provided for by law, committing to deliver, within 10 working days after the deadline for payment, to the competent service, the original of the proof of payment of the Voluntary Social Security, under penalty of, after that period, the amount in question may not be refunded.
4. The following scholarship_____ components (please indicate if applicable) shall also be added.

CLAUSE 6

1. This contract does not create any relationship of a legal-labour nature or of the provision of services, and the grantee does not acquire the status of worker in public functions.
2. No allowances for food, Christmas, holidays or any other allowances not provided for in the Research Grant Holder's Statute, in the applicable regulation(s) and in this contract are due.

CLAUSE 7

1. The Statute of the Research Grant Holder and the IPCA Research Grants Regulation, of which the grant holder declares to have become aware, apply to this contract.
2. Omitted cases will be decided by the President of IPCA, after hearing the Scientific Advisor.

CLAUSE 8

The grounds for termination of the contract are those provided for in the Statute of the Research Grant Holder and in the IPCA Research Grants Regulation.

The parties declare to be in agreement with the clauses of this contract, which is made in duplicate, both copies being valid as originals, with a copy remaining in the possession of each of the Grantors.

Barcelos, _____, _____.

The First Grantor,

The Second Grantor