



POLITÉCNICO
DO CÁVADO
E DO AVE



ID+ RESEARCH
INSTITUTE FOR
DESIGN, MEDIA
AND CULTURE
PORTUGAL

NOTICE OF SIX (6) RESEARCH SCHOLARSHIPS (RS) WITHIN THE FRAMEWORK OF R&D PROJECTS AND INSTITUTIONS

Title: Announcement for the award of 6 Research Scholarships (RS) for the ID+ Research Summer School

Reference: IPCA-ESD-ID+-6-RS-2024

Number of positions: Six (6) positions

Project: UIDP/04057/2020

A competition is open for the award of six (6) Research Scholarships (RS) for graduates, within the Research and Development Unit, Institute of Research in Design, Media, and Culture (ID+), funded by national funds FCT/MCTES (PIDDAC), through the Multiannual Funding of R&D Units 2020-2023, Portugal2020, with reference UIDP/04057/2020, under the following conditions:

Scientific Area: Design and related fields.

Admission Requirements:

Admission requirements are considered as follows:

- The candidate must be enrolled in a master's, integrated master's, or doctoral program, or enrolled in a non-degree program, such as advanced training courses or post-graduate courses, in accordance with the legal regime established in paragraphs 3 to 6 of article 4 of Decree-Law no. 74/2006, of March 24, and
- Hold a Bachelor's degree⁽¹⁾ in the fields of Design or related areas.

Preferential requirements are considered as follows:

- Being a student enrolled in a master's program at the Schools of Design of IPCA;
- Bachelor's degree in the scientific areas of the competition, with a minimum final course grade of 14;
- Academic or professional experience in the scientific areas of the competition.

(1)

If the qualification has been awarded by a foreign higher education institution, it must be recognized by a Portuguese higher education institution, in accordance with the provisions of article 25 of Decree-Law no. 66/2018, of August 16, which approves the legal regime for the recognition of academic degrees and diplomas in Higher Education, awarded by foreign higher education institutions, and paragraph e) of paragraph 2 of article 4 of Decree-Law no. 60/2018, of August 3, with any formalities established therein to be fulfilled by the date of contracting.



**POLITÉCNICO
DO CÁVADO
E DO AVE**



**ID+ RESEARCH
INSTITUTE FOR
DESIGN, MEDIA
AND CULTURE**
PORTUGAL

Work plan to be developed throughout the scholarship period:

Candidates will be involved in the ID+ Research Summer School and the development of an R&D project taking place at ID+.

Applicable legislation and regulations:

Research Scholar Statute - Law Decree no. 89/2013, subsequently amended by Law Decree no. 123/2019, of August 28. Current scholarship statute <https://diariodarepublica.pt/dr/legislacao-consolidada/lei/2004-58216179> Regulation of Research Scholarships of the Polytechnic Institute of Cávado and Ave, approved by Dispatch no. 12952/2023 (Diário da República no. 242/2023, Series II of 2023-12-18).

Workplace:

The work will be carried out at the Research and Development unit (ID+) of the School of Design (ESD) of the Polytechnic Institute of Cávado and Ave (IPCA) - Barcelos, under the scientific supervision of at least one integrated member of ID+.

Duration of the scholarship:

The scholarship will have a duration of three months (3), not renewable, starting on July 15, 2024, provided that the candidate meets the specified requirements.

Monthly maintenance allowance:

Scholarship holders are granted a monthly maintenance allowance of €990.98, in accordance with the scholarship values table of FCT https://www.fct.pt/wp-content/uploads/2024/02/Tabela-de-Valores-SMM_atualizacao-2024.pdf and as per the table included in Annex IV of the Regulation of Research Scholarships of the Polytechnic Institute of Cávado and Ave, updated in accordance with the provisions of paragraph 8 of article 26 of IPCA's regulations. This amount will be paid monthly via bank transfer.

Other benefits:

Personal Accident Insurance.

Evaluation of applications:

Applications will be assessed based on the selection criteria outlined below. In case of withdrawal by the selected scholarship holder, the second candidate from the ranked list of candidates will be automatically selected, and this process will continue sequentially until all presented candidates have been exhausted. Applications will be evaluated based on the selection criteria outlined below on a scale of 0 to 20 points.

Criteria and Procedures for Evaluation and Selection:

Evaluation:

The assessment takes into account the candidate's merit in the context of academic degrees, curriculum evaluation, and related scientific and/or professional experience presented by the candidate, wherein:



**POLITÉCNICO
DO CÁVADO
E DO AVE**



**ID+ RESEARCH
INSTITUTE FOR
DESIGN, MEDIA
AND CULTURE**
PORTUGAL

Curriculum Evaluation (CE), accounting for 50% of the weighting;

Related Scientific and/or Professional Experience (RE), accounting for 50% of the weighting.

a. The following evaluation criteria are defined:

Curriculum Evaluation (CE):

- i. Final grade of the undergraduate degree, 50%;
- ii. Participation and/or completion of training courses in the scientific areas of the research project, 50%;

Related Scientific and/or Professional Experience (RE):

- i. Participation and/or development of extracurricular projects in the scientific areas of the research project, 50%;
- ii. Academic and/or professional portfolio of artistic achievements and/or professional projects, 50%.

The final score will be calculated according to the following formula:

$$(0.5CE) + (0.5RE)$$

In case of a tie, preference will be given to the score obtained in CE, and if the tie persists, preference will be given to the score obtained in each of the factors comprising the RE criterion, in the following order:

- i. Participation and/or development of extracurricular projects in the scientific areas of the research project.
- ii. Academic and/or professional portfolio of artistic achievements and/or professional projects.

Candidates with a final score below 9.50 will be excluded.

Selection Committee Composition:

Chair:

Professor Doctor Paula Cristina de Almeida Tavares, Coordinator Professor of the School of Design of the Polytechnic Institute of Cávado and Ave and Director of the ID+.

Effective Members:

Professor Doctor Demétrio Ferreira Matos, Associate Professor at the School of Design of the Polytechnic Institute of Cávado and Ave and integrated member of the ID+.

Professor Doctor Manuel António Carneiro Gaspar Albino, Associate Professor at the School of Design of the Polytechnic Institute of Cávado and Ave and integrated member of the ID+.



**POLITÉCNICO
DO CÁVADO
E DO AVE**



**ID+ RESEARCH
INSTITUTE FOR
DESIGN, MEDIA
AND CULTURE**
PORTUGAL

Alternate Members:

Professor Doctor Nuno Duarte Martins, Coordinator Professor at the School of Design of the Polytechnic Institute of Cávado and Ave and integrated member of the ID+.

Professor Doctor Cristiana Rodrigues Serejo, Associate Professor at the School of Design of the Polytechnic Institute of Cávado and Ave and integrated member of the ID+.

In case of the President of the Jury being unable to attend, they shall be replaced by the first effective member, and the alternate member shall be called upon to replace the effective member. Minutes of the Selection Jury meetings shall be drawn up by all its members.

Participation of Interested Parties:

The results of the evaluation will be notified to the candidates by email with acknowledgment of receipt, for them to express their views for the purpose of holding a hearing of interested parties, in accordance with articles 121 and following of the Administrative Procedure Code, to the email idmais_poloipca@ipca.pt. In the absence of comments from the candidates, the final ranking project will be automatically approved.

Decision:

After the deadline for the prior hearing has elapsed, or the issues raised within that scope have been considered, the jury shall draw up the final ranking list of admitted candidates, submitting it, along with the other pieces of the procedure, for approval by the President of the IPCA.

Publication/Notification of Results:

The evaluation results will be made public, through a list ordered by final grade posted in a visible and public location at the School of Design. Candidates will be notified via email, with acknowledgment of receipt, in accordance with article 16, paragraph 1(a), of the Regulation of Research Grants of the Polytechnic Institute of Cávado and Ave. The final evaluation results will be published through a list ordered by final grade posted in a visible and public location at the IPCA and on the IPCA website under the Recruitment Processes menu and the Research Grants submenu.

Application Deadline:

The competition will remain open for a period of 10 working days after publication on the website <https://euraxess.ec.europa.eu>.

Method of Submitting Applications:

Applications must be sent exclusively via email to the address: idmais_poloipca@ipca.pt, properly referenced in the subject line of the message. In the email subject, it is mandatory to include the reference of the scholarship being applied for IPCA-ESD-ID+-6-BI-2024. Failure to include the scholarship reference in the email subject will result in automatic exclusion from the procedure.



POLITÉCNICO
DO CÁVADO
E DO AVE



ID+ RESEARCH
INSTITUTE FOR
DESIGN, MEDIA
AND CULTURE
PORTUGAL

Applications must be formalized, mandatorily through a presentation, accompanied by the following documents:

- Complete Curriculum Vitae;
- Proof of Enrollment in a master's, integrated master's, doctoral program, or in courses not conferring an academic degree integrated into the educational project of a higher education institution;
- Certificate of Qualifications for all academic degrees obtained, with final average and grades in all disciplines completed;
- Declaration of not being simultaneously a beneficiary of any other scholarship, or, if affirmative, mentioning the existence of an agreement between the funding entities;
- Academic portfolio;
- Other documents considered relevant for the application.

The complete Curriculum Vitae and Certificate of Qualifications are mandatory presentation documents, failure to deliver them will result in exclusion.

Proof of enrollment in a master's, doctoral program, or in courses not conferring a degree must be presented before the scholarship is contracted, with the candidate submitting a declaration of honor confirming compliance with the enrollment requirements, under penalty of exclusion.

If the candidate is not a Portuguese citizen, documentary evidence must be provided at the time of the scholarship award contract, proving lawful residence in Portuguese territory and enabling the contract resulting from the scholarship award to be entered into.

If the required qualification has been conferred by a foreign higher education institution, it must comply with the provisions of Decree-Law No. 66/2018, of August 16, with any formalities established being fulfilled by the date of the scholarship award contract. The registration of recognition of academic degrees awarded by foreign higher education institutions and the registration of the conversion of the respective final grade to the Portuguese classification scale may be waived during the application phase, being replaced by a **declaration of honor from the candidate**, to be submitted at the time of application, with verification of this condition only occurring during the scholarship award contract phase. If the candidate does not present the conversion of the grade to the Portuguese classification scale, the jury will establish the conversion, only for the purposes of the competition, based on the rules of the legal regime applicable to the recognition of foreign degrees and diplomas or, when impossible, apply the minimum grade of 10 values.

No applications sent via other means or submitted after the deadline, or improperly documented, will be accepted.



**POLITÉCNICO
DO CÁVADO
E DO AVE**



**ID+ RESEARCH
INSTITUTE FOR
DESIGN, MEDIA
AND CULTURE**
PORTUGAL

Complaint:

From the duly approved final ranking list, complaints may be addressed to the President of IPCA, to be submitted within 15 working days from the notification, to the email idmais_poloipca@ipca.pt. Complaints do not have suspensive effect.

Non-Discrimination and Equal Access Policy:

IPCA promotes a policy of non-discrimination and equal access, ensuring that no candidate is privileged, favored, harmed, or deprived of any right, or exempted from any duty on grounds of, including but not limited to, ancestry, age, sex, sexual orientation, marital status, family status, economic situation, education, origin or social condition, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs, and union affiliation.

Barcelos, May 10, 2024

The President of the Polytechnic Institute of Cávado and Ave

Professor Doctor Maria José Fernandes

ANEXO I

Modelo do Relatório Final de Apreciação do Programa de Bolsa a elaborar pelo Bolseiro

Identificação do bolseiro:

Identificação da bolsa, do projeto e entidade de acolhimento:

Orientador científico da bolsa:

1. Objeto e objetivos da bolsa

[De acordo com o tipo de bolsa, anúncio e plano de atividades]

2. Trabalhos desenvolvidos

[Apresentação cronológica das atividades desenvolvidas, incluindo listagem das publicações e trabalhos elaborados no âmbito do contrato de bolsa com os respetivos endereços URL, bem como cópia do respetivo trabalho final, no caso de bolsa concedida para obtenção de grau ou diploma académico].

3. Resultados

[Descrição sucinta dos resultados alcançados e eventuais desvios]

4. Apresentação dos resultados alcançados

5. Autoavaliação e avaliação do programa de bolsa

[Análise crítica do trabalho desenvolvido, conhecimentos adquiridos e avaliação geral – positiva ou negativa – do desempenho e do programa de bolsa]

Nota: Anexos a apresentar em formato eletrónico: Publicações e Trabalhos elaborados no âmbito do Contrato de Bolsa e cópia do Trabalho Final apresentado, no caso de Bolsa concedida para a obtenção de grau ou diploma académico. Em caso de bolsa de participação em reuniões científicas anexar comprovativo de presença na reunião.

Barcelos, ___ de _____ de 20__

O Bolseiro de Investigação, _____ (nome completo)



POLITÉCNICO
DO CÁVADO
E DO AVE



ID+ RESEARCH
INSTITUTE FOR
DESIGN, MEDIA
AND CULTURE
PORTUGAL

ANEXO II

Modelo de Relatório Final de Avaliação da Atividade do Bolseiro de Investigação Científica a elaborar pelo Orientador Científico

Orientador científico da bolsa:

Identificação da bolsa, do projeto e entidade de acolhimento:

Bolseiro:

1. Análise crítica das atividades e do trabalho desenvolvidos pelo bolseiro

[Breve descrição das atividades desenvolvidas pelo bolseiro, de acordo com o anúncio e o plano de atividades e apreciação crítica dos objetivos e resultados atingidos pelo bolseiro.]

2. Avaliação final do trabalho desenvolvido pelo bolseiro

[Apreciação global fundamentada do trabalho desenvolvido pelo bolseiro, com balanço final positivo ou negativo, abordando o seu desempenho, esforço e dedicação]

Barcelos, ___ de _____ de 20__

O Orientador Científico da Bolsa, _____ (nome completo)

ANEXO III

Contrato de Bolsa de Investigação

ENTRE:

PRIMEIRO: INSTITUTO POLITÉCNICO DO CÁVADO E DO AVE, pessoa coletiva número 503 494 933, com sede na avenida Professor Doutor João Carvalho, Campus do IPCA, 4750-810 Barcelos, representado neste ato pelo sua Presidente, ____, adiante designado por **Primeiro Outorgante**

e

SEGUNDO: ____, de nacionalidade ____, nascido a __-__-____, portador do ____ (Cartão de Cidadão/Bilhete de Identidade/Passaporte/Outro) n.o _____, válido até __-__-____, contribuinte fiscal n.º _____, residente na _____, adiante designado por **Segundo Outorgante**,

É celebrado de boa-fé e reciprocamente aceite o presente contrato de **bolsa** de investigação ao abrigo do Estatuto do Bolseiro de Investigação, aprovado pela Lei n.º 40/2004, de 18 de agosto, na sua redação atual, e do Regulamento de Bolsas de Investigação do IPCA, que se rege pelas cláusulas seguintes:

CLÁUSULA 1.ª – O **Primeiro Outorgante** compromete-se a conceder ao **Segundo Outorgante** uma bolsa de ____ (indicar e caracterizar o tipo de bolsa e sua referência) no âmbito do projeto “ ____ ” (indicar a referência e o título do projeto em que se insere, se for o caso) financiada por _____, pelo período de _____ (indicar meses ou dias, consoante o caso), ____ (eventualmente renovável OU não renovável), com início em __-__-____.

CLÁUSULA 2.ª – 1. O **Segundo Outorgante** obriga-se a desenvolver os trabalhos constantes do plano de atividades anexo ao presente contrato de bolsa, cujo conteúdo declara ter tomado conhecimento integral e aceitar sem reservas a partir da data de início do presente contrato.

2. O desempenho de funções pelo **Segundo Outorgante** a título de bolseiro é efetuado em regime de dedicação exclusiva nos termos previstos no artigo 5.o do Estatuto do Bolseiro de Investigação.

3. O **Segundo Outorgante** realiza os trabalhos no _____, sito em __, que funciona como entidade de acolhimento, tendo como Orientador Científico ____ (nome e instituição).

CLÁUSULA 3.ª - Ao **Segundo Outorgante** são reconhecidos os direitos previstos na lei, de acordo com a sua situação, nomeadamente nos artigos 9.º a 11.º do Estatuto do Bolseiro de Investigação, no(s) regulamento(s) aplicável(eis) e no presente contrato.

CLÁUSULA 4.ª - O **Segundo Outorgante** obriga-se a cumprir os deveres, aplicáveis à sua situação, previstos na lei, nomeadamente no artigo 12.º do Estatuto do Bolseiro e Investigação, no(s) regulamento(s) aplicável(eis) e no presente contrato.



**POLITÉCNICO
DO CÁVADO
E DO AVE**



**ID+ RESEARCH
INSTITUTE FOR
DESIGN, MEDIA
AND CULTURE**
PORTUGAL

CLÁUSULA 5.ª – 1. O montante do subsídio mensal de manutenção é de €____,____ (____), a liquidar mensalmente, através de cheque ou transferência bancária.

2. O **Segundo Outorgante** beneficia também de um seguro de acidentes pessoais durante o período de concessão da bolsa, de cujas condições declara ter tomado conhecimento e aceitar sem reservas.

3. O Segundo Outorgante beneficiará, ainda, do seguro social voluntário correspondente ao primeiro escalão, caso opte pela sua atribuição e desde que cumpra as condições previstas legalmente, comprometendo-se a entregar, até 10 dias úteis após o prazo limite de pagamento, no serviço competente, o original do comprovativo de pagamento do Seguro Social Voluntário, sob pena de, esgotado aquele prazo, poder não ser reembolsado o valor em questão.

4. Acrescem ainda as seguintes componentes de bolsa_____ (indicar se aplicável)

CLÁUSULA 6.ª – 1. O presente contrato não gera qualquer relação de natureza jurídico-laboral nem de prestação de serviços, não adquirindo o bolseiro a qualidade de trabalhador em funções públicas. **2.** Não são devidos subsídios de alimentação, natal, férias ou quaisquer outros não previstos no Estatuto do Bolseiro de Investigação, no(s) regulamento(s) aplicável(eis) e no presente contrato.

CLÁUSULA 7.ª – 1. Ao presente contrato aplica-se o Estatuto do Bolseiro de Investigação e o Regulamento Bolsas de Investigação do IPCA, do qual o bolseiro declara ter tomado conhecimento. **2.** Os casos omissos serão decididos pelo Presidente do IPCA, ouvido o Orientador científico.

CLÁUSULA 8.ª – São causas de cessação do contrato as previstas no Estatuto do Bolseiro de Investigação e no Regulamento Bolsas de Investigação do IPCA

As partes declaram estar de acordo com o clausulado neste contrato, que é feito em duplicado, ambas as vias valendo como originais, ficando um exemplar na posse de cada um dos Outorgantes.

Barcelos, __ de _____ de _____.

O Primeiro Outorgante,

O Segundo Outorgante,