

NOTICE FOR THE ALLOCATION OF THREE (3) RESEARCH SCHOLARSHIPS (BI) IN THE SCOPE OF THE ID+ RESEARCH CENTER OF THE IPCA POLO

1. Reference:

IPCA|ID+|BI-03/2023|UIDP/04057/2020

2. Number of vacancies:

Three vacancies (3).

3. Project:

Programmatic project: UIDP/04057/2020, within the scope of the program contract for multiannual financing of the R&D unit 2020-2023, signed between FCT and the R&D unit, ID+ of the IPCA pole.

The Institute for Research in Design Media and Culture (ID+), the R&D unit of the Higher School of Design (ESD) of the Polytechnic Institute of Cávado and Ave (IPCA), opens a competition for the award of three (3) research grants (BI) for students enrolled and enrolled in a Master's course in the scientific areas of the ESD, under the FCT Research Grant Regulation (RBI) and the Research Grant Holder Statute (EBI) and the IPCA Scientific Research Grant Regulation (RBIC).

The grants awarded under this call will be financed by national funds through the Foundation for Science and Technology (FCT), the Ministry of Science, Technology and Higher Education (MCTES) and PIDDAC under the program contract for multi-annual funding. of the R&D unit 2020-2023, signed between FCT and the R&D unit, ID+ of the IPCA pole, with reference to the programmatic project: UIDP/04057/2020.

4. Scientific area(s):

Design, or related areas.

5. Admission requirements and preferential conditions:

5.1. Candidates must meet the following requirements, cumulatively:

- Must be enrolled in a master's, an integrated master's or doctoral degree or enrolled in a course that does not confer an academic degree, namely advanced training courses or postgraduate courses, in accordance with the legal regime established in the numbers 3 to 6 of article 4 of Decree-Law no. 74/2006, of 24 March, and;
- The candidate must have a degree in Design or similar areas (*),

5.2. Preferential conditions

- be a student enrolled in a master's course in the areas of the Higher School of Design of the IPCA;
- have a degree (*) in Design, or similar areas, with a final course average of at least 14 points;
- Academic or professional experience in the scientific areas of the competition.

() If the qualification was granted by a foreign higher education institution, it must be recognized by a Portuguese higher education institution, pursuant to article 25 of Decree-Law No. 66/2018, of 16 August, which approves the legal regime for the recognition of academic degrees and higher education diplomas, awarded by foreign higher education institutions and subparagraph e) of paragraph 2 of article 4 of Decree-Law No. 60/2018, of 3 August, and any formalities established therein must be completed by the date of the contracting act.*

*(**) Similar areas are those defined by the jury at its first meeting, as stated in the minutes, whose consultation may*

be requested by any candidate.

6. Work plan and scientific orientation of the grants:

The work plan has as its main task the development of a research project on a strategic theme for ID+, IPCA pole, with a view to awarding a master's degree in the areas of the Higher School of Design of the IPCA, according to the ID+ website <https://idmais.org/pt-pt/>.

7. Applicable legislation and regulations:

Research Fellowship Statute – Decree-Law no. 89/2013, which was later amended by Decree-Law no. 123/2019, of August 28. Scholarship holder status in force: (<https://www.fct.pt/apoios/bolsas/estatutobolseiro>) and Regulation of Research Grants of the Polytechnic Institute of Cávado and Ave, Regulation no. 821/2020 (Diary of the Republic No. 191/2020, Series II of 2020-09-30).

8. Workplace:

The work will be developed at the Polytechnic Institute of Cávado and Ave under the scientific guidance of the respective supervisor of the master's research project (integrated member of ID+ IPCA).

9. Duration of the fellowship:

The scholarship will last for six (6 months), on an exclusive, non-renewable basis. The scholarship is scheduled to start in November 2023.

10. Amount of monthly maintenance allowance:

Scholarship holders will receive a monthly allowance of €930.98, in accordance with the FCT scholarship table https://www.fct.pt/wp-content/uploads/2023/02/Tabela-de-Valores-SMM_2023.pdf and Annex III of the Research Scholarship Regulations of the Polytechnic Institute of Cávado and Ave, in accordance with the update authorized for 2023. This payment will be made monthly by bank transfer.

11. Other benefits:

Reimbursement of the voluntary social security, corresponding to the 1st. Level of contributory tax base and personal accident insurance.

12. Evaluation of applications:

Applications will be evaluated considering the selection criteria listed below on a scale of 0 to 20 values.

In case of withdrawal of the selected scholarship holder, another candidate will be automatically called from the ordination and ranking list, in order of the best classification, and so on sequentially until the vacancies are exhausted.

13. Evaluation and selection criteria and procedures:

13.1. Evaluation

The assessment considers the merit of the candidate in terms of academic degrees, curricular assessment and research proposal presented by the candidate, in which:

- Curricular assessment (AC), which corresponds to 40% of the weighting;
- Research proposal (PI), which corresponds to 60% of the weighting.

a. Defining the following evaluation criteria:

- Curricular assessment (AC):

- i. Final grade of the degree, 50%;
- ii. Frequency and/or completion of training actions in the scientific area of the research project, 25%;
- iii. Participation and/or development of extracurricular projects in the scientific area of the research project, 25%.

- Research proposal (PI):

- a) Breadth of knowledge in the areas of the contest, 30%;
- b) Relevance of the research proposal, index of alignment with the ID+ objectives and potential for internal enhancement and/or additionality of the expected results, 50%;
- c) Clarity in the elaboration of objectives and ability to articulate and summarize the proposal, 20%.

13.2. The final classification will be calculated according to the following formula:

$$(0,4*AC) + (0,6*PI)$$

13.3. In the event of a tie, preference will be given to the classification obtained in the research proposal (PI) and in the event of a tie, preference will be given to the oldest student in age.

The jury may not award scholarships if the quality of the candidates is lower than intended.

14. Composition of the Selection Jury:

Effective Members:

- President – Professor Demétrio Ferreira Matos, Adjunct Professor at the School of Design;
- 1st member – Professor Nuno Duarte Martins, Coordinating Professor of the School of Design;
- 2nd member – Professor Susana Amélia Vieira Jorge, Adjunct Professor at the School of Design.

Alternate Members:

- 1 st member - Professor Ana Catarina Vieira Rodrigues da Silva, Adjunct Professor at the School of Design;
- 2nd member - Professor Miguel Machado de Sá Abreu Terroso, Adjunct Professor at Higher School of Design.

In case of impediment of the President of the Jury, this will be replaced by the first effective vowel, being called the substitute vowel to replace the effective vowel.

Minutes of the selection jury's meetings will be produced by the responsibility of all its members.

15. Reserve/alternate list:

In the event of cancellation or withdrawal of the scholarship, up to 6 months after its attribution, by decision of the project supervisor, the authorization of the President of the IPCA may be proposed for the vacancy(s) to be filled. (s) by the candidate(s) from the list of alternates, according to the final order.

16. Application deadlines:

The contest is open for a period of 10 working days after publication on the website <https://euraxess.ec.europa.eu>.

17. Form of submission of applications:

Applications must be formalized, mandatorily, by email to idmais_poloipca@ipca.pt, indicating the tender reference in Subject: **IPCA|ID+|BI-03/2023|UIDP/04057/2020**.

Applications must be formalized, mandatorily, through a specific form accompanied by the following documents:

- Complete Curriculum Vitae, indicating the frequency and/or completion of training activities in the scientific area of the research project and an indication of which extracurricular projects in the scientific area of the research project in which he participated;
- Portfolio of artistic and/or project realization, if the candidate has one;
- Research proposal, which must include the following elements, in a maximum of 1000 words: title, objectives, methodology, results and bibliography;
- Qualification certificates for the academic degrees held, **specifying the final classification and, if possible, the classifications obtained in all subjects taken.**

For degrees obtained abroad, record of recognition of academic degrees awarded by foreign higher education institutions and record of conversion of the respective final classification to the Portuguese classification scale. More information can be obtained at: <https://www.dges.gov.pt/pt/pagina/reconhecimento?plid=374>.

Proof of enrollment in a master's degree must be presented until the grant is contracted. The candidate must attach a declaration of commitment of honor, under pain of exclusion, to confirm that they meet the requirements for enrolment.

- Letter of interest;
- Declaration that the candidate is not, at the same time, a beneficiary of any other grant or, being that the existence of an agreement between the funding entities must be mentioned;
- Any other document that the candidate deems relevant for the assessment of its merits.

Applications sent by other means or extemporaneous and incorrectly instructed will not be accepted.

Curriculum Vitae, Certificates of Qualifications and Research proposal must be presented, the non-delivery of which determines the exclusion.

18. Stakeholder participation:

The Draft Final Ranking List is notified to candidates, by e-mail with receipt of delivery of the notification, to comment for the purpose of holding the hearing of interested parties, under the terms of article 121 and following of the Code of Procedure. Administrative, to email idmais_poloipca@ipca.pt. In the absence of pronouncement of the candidates, the final ordination project is considered automatically approved.

19. Decision:

After the deadline for the prior hearing has elapsed, or after the issues raised in this context have been considered, the jury draws up the final ranking list of the admitted candidates, submitting it, together with the remaining parts of the procedure, to the approval of the President of the IPCA.

20. Publication/notification of results:

All candidates will be notified via the email indicated on the application form, of the admission and

assessment results, with receipt of delivery of the notification, pursuant to article 19, no.1 of Regulation of Research Grants of the Polytechnic Institute of Cávado and Ave.

The final results of the evaluation will be publicized, through a list ordered by final grade obtained, posted in a visible and public place of the IPCA, on the IPCA electronic page in the menu of the Human Resources Division <https://ipca.pt/>.

21. Complaint:

From the final ordering list, duly approved, a complaint can be made to the President of the IPCA, to be submitted within 15 working days from the notification to the email [jdmais_poloipca@ipca.pt.](mailto:jdmais_poloipca@ipca.pt), which has no suspensive effect.

22. Non-discrimination and equal access policy:

The IPCA and the FCT promote a policy of non-discrimination and equal access, whereby no candidate can be privileged, benefited, harmed or deprived of any right or exempt from any duty on grounds, in particular, of ancestry, age, sex, sexual orientation, marital status, family situation, economic situation, education, social origin or condition, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic or racial origin, territory of origin, language, religion, political beliefs or ideology and union membership.

Barcelos, November 10, 2023

The President of the Polytechnic Institute of Cávado and Ave

Professora Doutora Maria José Fernandes

ANEXO I

Modelos

Modelo do Relatório Final de Apreciação do Programa de Bolsa a elaborar pelo Bolseiro

Identificação do bolseiro:

Identificação da bolsa, do projeto e entidade de acolhimento:

Orientador científico da bolsa:

1. Objeto e objetivos da bolsa

[De acordo com o tipo de bolsa, anúncio e plano de atividades]

2. Trabalhos desenvolvidos

[Apresentação cronológica das atividades desenvolvidas, incluindo listagem das publicações e trabalhos elaborados no âmbito do contrato de bolsa com os respetivos endereços URL, bem como cópia do respetivo trabalho final, no caso de bolsa concedida para obtenção de grau ou diploma académico].

3. Resultados

[Descrição sucinta dos resultados alcançados e eventuais desvios]

4. Apresentação dos resultados alcançados

5. Autoavaliação e avaliação do programa de bolsa

[Análise crítica do trabalho desenvolvido, conhecimentos adquiridos e avaliação geral – positiva ou negativa – do desempenho e do programa de bolsa]

Nota: Anexos a apresentar em formato eletrónico: Publicações e Trabalhos elaborados no âmbito do Contrato de Bolsa e cópia do Trabalho Final apresentado, no caso de Bolsa concedida para a obtenção de grau ou diploma académico. Em caso de bolsa de participação em reuniões científicas anexar comprovativo de presença na reunião.

Barcelos, ____ de _____ de 20 ____

O Bolseiro de Investigação, _____ (nome completo)

Modelo de Relatório Final de Avaliação da Atividade do Bolseiro de Investigação Científica a elaborar pelo Orientador Científico

Orientador científico da bolsa:

Identificação da bolsa, do projeto e entidade de acolhimento:

Bolseiro:

1. Análise crítica das atividades e do trabalho desenvolvidos pelo bolseiro

[Breve descrição das atividades desenvolvidas pelo bolseiro, de acordo com o anúncio e o plano de atividades e apreciação crítica dos objetivos e resultados atingidos pelo bolseiro.]

2. Avaliação final do trabalho desenvolvido pelo bolseiro

[Apreciação global fundamentada do trabalho desenvolvido pelo bolseiro, com balanço final positivo ou negativo, abordando o seu desempenho, esforço e dedicação]

Barcelos, ____ de _____ de 20__

O Orientador Científico da Bolsa, _____ (nome completo)

ANEXO II

Contrato de Bolsa de Investigação

ENTRE:

PRIMEIRO: INSTITUTO POLITÉCNICO DO CÁVADO E DO AVE, pessoa coletiva número 503494933, com sede na avenida Professor Doutor João Carvalho, Campus do IPCA, 4750-810 Barcelos, representado neste ato pelo sua Presidente, Maria José da Silva Fernandes, adiante designado por **Primeiro Outorgante**

e

SEGUNDO:____, de nacionalidade __, nascido a __-__-__, portador do____(Cartão de Cidadão/Bilhete de Identidade/Passaporte/Outro) n.º____, válido até__-__-__, contribuintefiscal n.º_____, residente na_, adiante designado por **Segundo Outorgante**,

É celebrado de boa-fé e reciprocamente aceite o presente contrato de **bolsa** de investigação ao abrigo do Estatuto do Bolseiro de Investigação, aprovado pela Lei n.º 40/2004, de 18 de agosto, na sua redação atual, e do Regulamento de Bolsas de Investigação do IPCA, que se rege pelas cláusulas seguintes:

CLÁUSULA 1.ª – O Primeiro Outorgante compromete-se a conceder ao Segundo Outorgante uma bolsa de____ (indicar e caracterizar o tipo de bolsa e sua referência) no âmbito do projeto “____” (indicar a referência e o título do projeto em que se insere, se for o caso) financiada por _____, pelo período de_____(indicar meses ou dias, consoante o caso), _____ (eventualmente renovável OU não renovável), com início em__-__-__.

CLÁUSULA 2.ª – 1. O Segundo Outorgante obriga-se a desenvolver os trabalhos constantes do plano de atividades anexo ao presente contrato de bolsa, cujo conteúdo declara ter tomado conhecimento integral e aceitar sem reservas a partir da data de início do presente contrato.

2. O desempenho de funções pelo **Segundo Outorgante** a título de bolseiro é efetuado em regime de dedicação exclusiva nos termos previstos no artigo 5.º do Estatuto do Bolseiro de Investigação.

3. O **Segundo Outorgante** realiza os trabalhos no_, sito em_, que funciona como entidade de acolhimento, tendo como Orientador Científico_(nome e instituição).

CLÁUSULA 3.ª - Ao **Segundo Outorgante** são reconhecidos os direitos previstos na lei, de acordo com a sua situação, nomeadamente nos artigos 9.º a 11.º do Estatuto do Bolseiro de Investigação, no(s) regulamento(s) aplicável(eis) e no presente contrato.

CLÁUSULA 4.ª - O **Segundo Outorgante** obriga-se a cumprir os deveres, aplicáveis à sua situação, previstos na lei, nomeadamente no artigo 12.º do Estatuto do Bolseiro e Investigação, no(s) regulamento(s) aplicável(eis) e no presente contrato.

CLÁUSULA 5.ª– **1.** O montante do subsídio mensal de manutenção é de €____, __, (__) , a liquidar mensalmente, através de cheque ou transferência bancária.

2. O **Segundo Outorgante** beneficia também de um seguro de acidentes pessoais durante o período de concessão da bolsa, de cujas condições declara ter tomado conhecimento e aceitar sem reservas.

3. Acrescem ainda as seguintes componentes de bolsa _____(indicar se aplicável).

CLÁUSULA 6.ª – **1.** O presente contrato não gera qualquer relação de natureza jurídico-laboral nem de prestação de serviços, não adquirindo o bolseiro a qualidade de trabalhador em funções públicas.

2. Não são devidos subsídios de alimentação, natal, férias ou quaisquer outros não previstos no Estatuto do Bolseiro de Investigação, no(s) regulamento(s) aplicável(eis) e no presente contrato.

CLÁUSULA 7.ª – **1.** Ao presente contrato aplica-se o Estatuto do Bolseiro de Investigação e o Regulamento Bolsas de Investigação do IPCA, do qual o bolseiro declara ter tomado conhecimento.

2. Os casos omissos serão decididos pelo Presidente do IPCA, ouvido o Orientador Científico.

CLÁUSULA 8.ª – São causas de cessação do contrato as previstas no Estatuto do Bolseiro de Investigação e no Regulamento Bolsas de Investigação do IPCA.

As partes declaram estar de acordo com o clausulado neste contrato, que é feito em duplicado, ambas as vias valendo como originais, ficando um exemplar na posse de cada um dos Outorgantes.

Barcelos, ___ de _____ de _____.

O Primeiro Outorgante,

O Segundo Outorgante